

VSH Governing Body Meeting Minutes

September 17, 2008, 1:30 pm

Nursing Classroom, 5 South Building

Type of meeting: Oversight

Facilitator: Michael Hartman, Commissioner of Mental Health

Note taker: Raegan Pembroke

Governing Body Members: Patrick Flood, Beth Tanzman, Terry Rowe, Dr. Tom Simpatico, Ann Moore, Wendy Beininger,

Attendees: Jessica Oski; Scott Perry, Representative Ann Donahue

AGENDA TOPICS: REVIEW AND APPROVAL OF MINUTES; EXECUTIVE DIRECTOR'S REPORT; MEDICAL DIRECTOR'S REPORT; QUALITY REPORT; OTHER BUSINESS; PUBLIC COMMENT

Discussed: Approval of Meeting Minutes

The August 20th meeting minutes were reviewed, changes were suggested. Ann Moore motioned to accept the minutes as corrected. Patrick Flood seconded the motion. All in favor of accepting the minutes as corrected. Motion passed unanimously.

Discussed: Executive Director's Report (with Terry Rowe)

Certification of VSH: Terry Rowe gave a huge congratulations to the hospital, as of September 10, 2008 the hospital received full accreditation. CMS arrived at the hospital on Monday for an unannounced survey. The exit interview is schedule for Thursday September 18th. Official notification of their findings will be mailed within ten days.

(End of Executive Director's Report)

Discussed: Medical Director's Report (with Tom Simpatico)

Medical Staff Bylaws – Tom indicated that these had been presented at the last Medical Staff meeting and they were endorsed by all of the doctors. Patrick Flood did raise the concern of “anonymous complaints” and the verbiage of the process and what happens with those complaints. Terry Rowe suggested that the Medical Staff Bylaws differ from the Hospital Policy.

Terry Rowe motioned to approve the Medical Staff Bylaws. Patrick Flood seconded the motion. All in favor to accept the Medical Staff Bylaws approved unanimously.

Credentialing: Dr. Simpatico introduced one new candidate for credentialing: Alisson Richards, MD (Psychiatric Resident) will be starting September 22, 2008.

Re Credentialing: Dr. Jay Batra

(End Medical Director's Report).

A motion was made by Ann Moore to approve the credentialing packets on Dr. Richards and Dr. Batra. Beth Tanzman seconded the motion. All were in favor.

Discussed: Quality Assurance Report (by Terry Rowe)

Nothing to report due to CMS being at VSH.

(End of Quality Management Report)

Other Business: VSH Policies

VSH Levels of Autonomy and Supervision Policy – this policy came up for review due to the elopements that had happened. Proposed that both Terry & Tom review all patients before leaving the hospital. Jessica identified the area's that were secure locations. The significant change is in Level 2, there is more simplicity and streamlining.

Comment from Representative Donahue, a number of concerns, why the policy name changed, concerns about her comments and the purpose of them, and why say them if they are not going to be considered. Suggesting that the statement about the purpose of the policy should be changed. It currently isn't consistent with the policy. Very much surprised and concerned about there being twenty-five patience going off a secure area at one time.

Patrick asked the committee "what happens when a patient feels restricted?" The protocol for them is to go to their doctor, then to Terry, then to write a grievance. Scott Perry suggested that he be able to provide more information per grievance.

The policy is going to be placed in an "interim" status, more work needs to be done to the policy in order to finalize, however while in this status the policy is to be used if need be.

VSH Research Policy – Terry Rowe introduced Jessica to explain what is and what is not research, human subject research. A threshold decision if something meets human subject research. Representative Donahue was a large help to Jessica with the crafting of this policy.

Patrick Flood motioned to approve the policy. Beth Tanzman seconded the motion.

Dress Code Policy - Terry Rowe indicated that the reason for the policy to be looked at and amended was due to the women wearing "capri's". Necessary changes were made to this policy to indicate those in direct service could not wear dresses or skirts.

Ann Moore motioned to approve this policy. Patrick Flood seconded the motion. All in favor, motion passed unanimously.

Public Comment: Representative Donahue voiced concern of elopements, and noted the possibility of a higher fence. Much concern about the new Treatment Mall and it's security and safety. Very much concerned about the Leadership Team suggesting if a patient wants to commit suicide they will do it.

The next Governing Body meeting will be on **Wednesday, October 15, 2008 at 1:30 pm.**

Respectfully submitted,

Raegan Pembroke
Minute Taker